



### **ROLE OF AN ADVISOR**

The University of Virginia thanks you for assisting a member of the University community during the University's Title IX process. In your role as an advisor, you:

1. **May** accompany your advisee to all meetings or proceedings related to the investigation and resolution of a report under the University's Sexual and Gender-Based Harassment and Other Forms of Interpersonal Violence policy. This includes:
  - a. Interviews of your advisee
  - b. The review panel hearing (or review meeting)
  - c. Any other event related to the investigation or resolution
2. **May** provide support and advice to your advisee at any Title IX-related meetings and proceedings.
3. **May** receive copies of all correspondence from the Title IX office to your advisee with consent from the advisee (email consent from the advisee is sufficient). Please note that your role as an advisor, even if you are an attorney, does not prevent the University from corresponding directly with your student advisee per University procedures. As previously noted, however, we will copy an advisor on all correspondence.
4. **May not** speak on behalf of your advisee during any interview or hearing/meeting.
5. **May not** submit written position statements on behalf of your advisee to be included in the record. All statements must be made directly by the advisee.
6. **May not** disrupt meetings or proceedings; if disruptive, you can be asked to leave.
7. **Must** have sufficient flexibility to attend interviews, receive documentation, and attend the review panel hearing or meeting (if desired by the advisee).
8. **Should** be knowledgeable about the University's Title IX policies and procedures.

If you have any questions about your role as an advisor, please contact the University's Assistant Vice President for Title IX Compliance and Title IX Coordinator at (434) 297-7643 or [titleixcoordinator@virginia.edu](mailto:titleixcoordinator@virginia.edu).

#### ***Mission***

*Ensuring equal opportunity and protecting the civil rights of all University community members through proactive outreach, education, and effective response and resolution.*